



Rockingham County Department of Health and Human Services

Environmental Health Section
371 NC HWY 65 ~ P.O. Box 204
Wentworth, NC 27375 – 0204
Phone (336) 342-8180
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February 5, 2020

MEMORANDUM

TO: All Public Swimming Pool Operators and Owners

FROM: Meg McGuire, REHS
Environmental Health Programs Coordinator

SUBJECT: 2020 Annual Operation Permits for Public Swimming Pools

Once again, it is time for pool season and all of the paper work that goes along with opening and operating a pool each year. North Carolina rules governing public swimming pools, 15A NCAC 18A.2500, require swimming pool operators or owners to obtain a new Operational Permit each year. The 2019 Operational Permit for your pool has expired. If you wish to obtain an Operational Permit for 2020, complete a new application form for each pool (separate application for each swimming pool, wading pool, spa, specialized water recreation).

You must provide the following:

- **Complete and accurate application for each attraction including proof of Certified Pool Operator Certification and Pool Safety Compliance Data form**
- **All required supporting documentation for any new or existing pump, including pump curves; drain covers; engineering letters; and other supporting documentation**
- **\$150 Operational Permit fee for each application**

Incorrect or incomplete applications will be held and no appointment will be scheduled until all paperwork is correct and received along with the operation permit fee.

Please use the enclosed checklist to ensure that your swimming pool, wading pool, spa or specialized water recreation meets all requirements of the North Carolina rules governing public swimming pools in order to obtain a permit to operate and remain in operation throughout the pool season. A re-visit fee of \$75.00 will be charged if a permit is denied at a scheduled permit evaluation due to deficiencies of any 6 or 4 demerit rule violations.

Completed applications form(s), supporting documentation and permit fees may be mailed to:

Rockingham County Health and Human Services
Environmental Health Section
P.O. Box 204
Wentworth, NC 27375

Please call 342-8271 to schedule an appointment for your pool(s) to be evaluated for a permit.

Enclosures